



INTERNAL QUALITY ASSURANCE CELL

AMAR SHAHEED BABA AJIT SINGH JUJHAR SINGH MEMORIAL COLLEGE BELA RUPNAGAR PUNJAB-140111 Est. 1975

Govt. Aided under 2(f) ad 12(B) of UGC, Permanently Affiliated to Punjabi university, Patiala

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Ref. No.: IQAC/BELA/21/12/69

Dated: 06/12/2021

MINUTES OF 69th MEETING OF IQAC

69th meeting of IQAC was held on 06/12/2021 in the Conference Room at 3.00.p.m. onwards

FOLLOWING MEMBERS ATTENDED THE MEETING

| S. No. | Name | Designation | Composition as per NAAC Norms | Signature of members who attended meeting |
|--------|----------------------------|---|-------------------------------|---|
| 1. | S. Sangat Singh Longia | President, M.C. | Management Representative | |
| 2. | S. Sukhwinder Singh Whisky | Manager, M.C. | Employer | |
| 3. | Dr. Satwant Kaur Shahi | Head of the Institution | Chairperson | |
| 4. | Dr. Mamta Arora | Director/ Coordinator, IQAC | Coordinator | |
| 5. | Dr. Shailesh Sharma | Director & principal, COP, Bela | Stakeholder | |
| 6. | S. Ombir Singh | Director, SGGS Sen. Sec. School, Chamkaur Sahib | Alumni Representative | |
| 7. | S. Narinder Singh | Member, Block Samiti | Local Representative | |
| 8. | S. Sher Singh | Industry Expert | Industrialist | |
| 9. | Mr. Rakesh Joshi | HOD, Computer | In charge of Criterion - I: | |

MINUTES OF 69th MEETING OF IQAC, ASBASJSM COLLEGE, BELA ROPAR PUNJAB

| | | Science | Curricular Aspects (Teacher Member) | |
|-----|--------------------|-------------------------------|---|-----------------------|
| 10. | Dr. Harpreet Kaur | HOD, Punjabi | In charge of Criterion – II: Teaching, Learning and Evaluation (Teacher Member) | <i>H. Kaur</i> |
| 11. | Dr. Avni Vij | A.P. Biotechnology | In charge of Criterion – II: Teaching, Learning and Evaluation (Teacher Member) | ABSENT |
| 12. | Ms. Ramanjeet Kaur | HOD, Chemistry | In charge of Criterion – III: Research, Innovations and Extension (Teacher Member) | <i>Ramanjeet Kaur</i> |
| 13. | Dr. Baljit Singh | HOD, Physics | In charge of Criterion – IV: Infrastructure and Learning Resource (Teacher Member) | ABSENT |
| 14. | Ms. Sunita Rani | HOD, Humanities | Criterion – V: Student Support and Progression (Teacher Member) | <i>Sr</i> |
| 15. | Mrs. Ishu Bala | HOD, Commerce | Criterion – V: Student Support and Progression (Teacher Member) | <i>Ishu Bala</i> |
| 16. | Mr. Gurlal Singh | HOD, Management Studies | Criterion – VI: Governance, Leadership and Management (Teacher Member) | <i>G. Singh</i> |

MINUTES OF 69th MEETING OF IQAC, ASBASJSM COLLEGE, BELA ROPAR PUNJAB

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| 17. | Mrs. Manpreet Kaur | Assistant Professor | In charge of Criterion – VII: Institutional Values and Best Practices (Teacher Member) | <i>Manpreet</i> |
| 18. | Mrs. Jasvir Kaur | Superintendent | Senior Administrative Officer | <i>Jas</i> |
| 19. | Mr. Khalil Mohammed | Sr. Clerk | Senior Administrative Officer | <i>Khalil Moh</i> |
| 20. | Mr. Jaskaran Singh | Student | Student Representative | <i>Jaskaran Singh</i> |
| 21. | Dr. Sandeep Kaur | Assistant Professor, English | Criterion – II: Teaching, Learning and Evaluation (Special Invitee) | <i>Sandeep</i> |
| 22. | Ms. Seema Thakur | Librarian | Criterion – IV: Infrastructure and Learning Resource (Special Invitee) | <i>Seema Thakur</i> |

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| AGENDA |
| AGENDA 69.1: Confirmation of previous minutes of meeting RESOLUTION: Minutes of previous meeting were confirmed |
| AGENDA 69.2: Parent-Teacher Association RESOLUTION: Meeting of Parent -Teacher Association. |
| AGENDA 69.3: Brain Storming session of Faculty Members RESOLUTION: All the faculty members meeting to be held so that good suggestions can be taken from them regarding betterment of college and improvement of quality education. |
| AGENDA 69.4: Faculty Development Program RESOLUTION: To focus on Improving Teaching learning skills of the faculties |
| AGENDA 69.5: NAAC SSR Criteria-wise Plan of Action RESOLUTION: Next year NAAC SSR Criteria plan was being discussed by the members |
| AGENDA 69.6: Science Day Celebration RESOLUTION: Various activities were discussed to be performed during the two-day science day celebration. |
| AGENDA 69.7: Foundation Day Celebration RESOLUTION: Duties were assigned to various committees regarding the foundation day celebration. |
| AGENDA 69.8: Republic Day 2022 RRSOLUTION: It was resolved that all the faculty members of the college were to be |